

# MALAWI UNIVERSITY OF BUSINESS AND APPLIED SCIENCES (MUBAS)

## POSTGRADUATE PROGRAMMES

### Application Form

(Application fee Mk10, 000)

*Affix passport size  
photo here*

#### 1. PERSONAL DETAILS

First Name:		Surname:	
Gender:	<input type="checkbox"/> Male <input type="checkbox"/> Female	Date of birth:	
Nationality		Place of Birth:	
Correspondence Address:		Permanent Address:	
Tel Contact Numbers:		Email:	
Disability Declaration (Please provide a detailed explanation):			

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#### FOR OFFICE USE ONLY

ENTRY YEAR	
APPLICATION NO.	
RECEIPT NO.	

2. Please tick in the appropriate box against the programme being applied for:

Programme	Tick
<b>Doctor of Philosophy US\$10,000 <input type="checkbox"/> or Master of Philosophy US\$5,500 <input type="checkbox"/></b> <b>in Applied Science in</b>	
I. Environmental Sanitation <input type="checkbox"/>	
II. Renewable Energy <input type="checkbox"/>	
III. Public Health Engineering <input type="checkbox"/>	
IV. Information Technology <input type="checkbox"/>	
V. Industrial Process Technology <input type="checkbox"/>	
VI. Environmental Protection and Management <input type="checkbox"/>	
VII. Environmental Health <input type="checkbox"/>	
VIII. Applied Statistics <input type="checkbox"/>	
IX. Applied Mathematics <input type="checkbox"/>	
<b>Doctor of Philosophy in Commerce (US\$10,000) in</b>	
i. Financial Management <input type="checkbox"/>	
ii. Strategic Management <input type="checkbox"/>	
iii. Entrepreneurship <input type="checkbox"/>	
<b>Doctor of Philosophy (US\$10,000) <input type="checkbox"/> or</b> <b>Master of Philosophy in Engineering (US\$5,500) <input type="checkbox"/> in</b>	
I. Transport Systems <input type="checkbox"/>	
II. Sustainable Engineering <input type="checkbox"/>	
III. Telecommunications <input type="checkbox"/>	
IV. Power and Machines <input type="checkbox"/>	
V. Industrial Management <input type="checkbox"/>	
VI. Infrastructure Development <input type="checkbox"/>	
Master of Arts in Health and Behaviour Change Communication (US\$ 5,500)	<input type="checkbox"/>
Master of Business Administration (US\$ 7,650)	<input type="checkbox"/>
Master of Science in Environmental Health (US\$6,500)	<input type="checkbox"/>
Master of Science in Environmental Protection Management (US\$6,500)	<input type="checkbox"/>
Master of Science in Occupational Safety and Health (US\$ 6,500)	<input type="checkbox"/>
Master of Science in Sanitation (US\$6,500)	<input type="checkbox"/>
Master of Science in Infrastructure Development and Management (US\$ 6,500)	<input type="checkbox"/>
Master of Science in Sustainable Engineering Management (US\$ 6,500)	<input type="checkbox"/>
Master of Science in Sustainable Energy (US\$ 6,500 )	<input type="checkbox"/>
Master of Science in Water Resources Management (US\$ 6,500)	<input type="checkbox"/>

Master of Technical and Vocational Education (US\$4,500)	<input type="checkbox"/>
Master of Arts in Media Studies (US\$5,500)	<input type="checkbox"/>
Master of Science in Occupational Safety and Health (US\$ 6,500)	<input type="checkbox"/>

**3. ACADEMIC RECORD**

UNIVERSITY/COLLEGE	Date of Attendance		Main Subjects	Qualification	Date of Award	Class of Award
	From	To				

**4. PROFESSIONAL QUALIFICATIONS**

UNIVERSITY/COLLEGE	Date of Attendance		Main Subjects	Qualification	Date of Award	Class of Award
	From	To				

**Note:** Applicants should attach certified copies of degree or equivalent and/or qualification certificates and, where available, a transcript of their academic record.

**5. WORK EXPERIENCE**

Please give details of your work experience with most recent first

Dates		Name of Organization	Position/Nature of work
From	To		

**6. FINANCIAL SUPPORT**

Who will pay your fees? Give the name of the institutions, etc, or put "self"

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**7. MOTIVATION FOR APPLYING FOR THIS PROGRAMME**

**Explain why you want to pursue this Postgraduate Programme in not more than five hundred words.**

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**What do you feel you can contribute to this programme?**

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**What do you consider to be your most significant achievement to date? Why is it significant to you?**

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**Please give a frank impression of your main academic strengths and weaknesses.**

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**8. REFEREES**

Please provide below the names, positions and addresses of two referees. (one academic and one employer)

Name: .....	Name: .....
Position: .....	Position: .....
Address: .....	Address: .....
.....	.....
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.....	.....
Email:.....	Email.....

9. I certify that the above information is correct and hereby apply for admission into the Malawi University of Business and Applied Sciences- MUBAS.

Signed..... Date: .....

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**(FOR GUIDANCE, PLEASE USE THE CHECK-LIST FOR THE REQUIRED DOCUMENTS ON THE LAST PAGE BEFORE SUBMITTING THIS FORM)**

**FOR OFFICE USE ONLY**

This applicant was scrutinised by:

.....

I certify that:

(a) This candidate is offering as a qualification for entry:

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(b) I have/have not seen documentary evidence of all relevant qualifications.

(c) I have/have not received satisfactory references in respect of this applicant.

(d) I support/do not support this application for these reasons:

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Signature: ..... Head of Department Date: .....

Approved/not approved by Dean of Faculty

Signature: ..... Date: .....

Approved/not approved by Dean of Postgraduate Studies.

Signature: ..... Date: .....

**The completed form must be returned to:**  
**E-mail: [applications-postgraduate@poly.ac.mw](mailto:applications-postgraduate@poly.ac.mw)**  
**and copy to**  
**[admin-postgraduate@poly.ac.mw](mailto:admin-postgraduate@poly.ac.mw)**

**Tel: +265(0) 999 968 967**

**CHECK LIST FOR THE REQUIRED ATTACHMENTS  
AND  
PLEASE ARRANGE THE DOCUMENTS IN THE ORDER BELOW**

<b>PHD AND MPHIL APPLICATIONS</b>	<b>MASTERS APPLICATIONS</b>	
A Deposit slip for the application fee	A Deposit slip for the application fee	
A <b>completed postgraduate</b> application form	<b>A completed postgraduate</b> application form	
<b>Academic transcripts of all previous university</b> courses taken including <b>percentage scores</b> where necessary	<b>Certified</b> Academic Transcript	
<b>Certified</b> copies of relevant certificates	<b>Certified (by commissioners of oath )</b> copies of relevant certificates	
<b>One (1) letter</b> from academic referee at postgraduate level and One (1) professional reference letter.	<b>One (1)</b> academic reference letter and <b>One (1)</b> Professional reference letter.	
An abstract of master's research or dissertation <b>(for PhD applicants only)</b>	A detailed latest CV	
A concept paper relating to the proposed research topic which should not be more than 5 pages long. The concept should contain; <ol style="list-style-type: none"> <li>1. Introduction</li> <li>2. Problem statement</li> <li>3. Research objective</li> <li>4. Preliminary literature review</li> <li>5. Methodology</li> <li>6. references</li> </ol>		
Sample of academic writing i.e. publications, conference reports, etc which adhere to the broad conventions of academic publishing (i.e. contain an up-to-date review of relevant literature, a description of relevant research methods and an evaluation of results, etc.) and which identify the applicant as a significant contributor (maximum of 30 pages)		
A detailed latest CV		

**ACCOUNT DETAILS FOR APPLICATION FEE**

**FOR MBA& PhD COM APPLICANTS ONLY**

**BANK NAME:** NATIONAL BANK OF MALAWI  
**ACCOUNT NAME:** POLYTECHNIC MBA  
**ACCOUNT NUMBER:** 79 79 79  
**BRANCH HELD:** CHICHIRI SERVICE CENTRE  
**SWIFT CODE:** NBMAMWW

**OTHER PROGRAMMES**

NBM  
 POLYTECHNIC REVENUE  
**73 74 61**  
 CHICHIRI SERVICE CENTRE  
**NBMAMWW**



