

MALAWI UNIVERSITY OF BUSINESS AND APPLIED SCIENCES (MUBAS)

POSTGRADUATE PROGRAMMES

Application Form

(Application fee Mk10, 000)

*Affix passport size
photo here*

1. PERSONAL DETAILS

First Name:		Surname:	
Gender:	<input type="checkbox"/> Male <input type="checkbox"/> Female	Date of birth:	
Nationality		Place of Birth:	
Correspondence Address:		Permanent Address:	
Tel Contact Numbers:		Email:	
Disability Declaration (Please provide a detailed explanation):			

FOR OFFICE USE ONLY

ENTRY YEAR	
APPLICATION NO.	
RECEIPT NO.	

2. Please tick in the appropriate box against the programme being applied for:

Programme	Tick
Doctor of Philosophy US\$10,000 <input type="checkbox"/> or Master of Philosophy US\$5,500 <input type="checkbox"/> in Applied Science in	
I. Environmental Sanitation	<input type="checkbox"/>
II. Renewable Energy	<input type="checkbox"/>
III. Public Health Engineering	<input type="checkbox"/>
IV. Information Technology	<input type="checkbox"/>
V. Industrial Process Technology	<input type="checkbox"/>
VI. Environmental Protection and Management	<input type="checkbox"/>
VII. Environmental Health	<input type="checkbox"/>
VIII. Applied Statistics	<input type="checkbox"/>
IX. Applied Mathematics	<input type="checkbox"/>
Doctor of Philosophy in Commerce (US\$10,000) in	
i. Financial Management	<input type="checkbox"/>
ii. Strategic Management	<input type="checkbox"/>
iii. Entrepreneurship	<input type="checkbox"/>
Doctor of Philosophy (US\$10,000) <input type="checkbox"/> or Master of Philosophy in Engineering (US\$5,500) <input type="checkbox"/> in	
I. Transport Systems	<input type="checkbox"/>
II. Sustainable Engineering	<input type="checkbox"/>
III. Telecommunications	<input type="checkbox"/>
IV. Power and Machines	<input type="checkbox"/>
V. Industrial Management	<input type="checkbox"/>
VI. Infrastructure Development	<input type="checkbox"/>
Master of Arts in Health and Behaviour Change Communication (US\$ 5,500)	<input type="checkbox"/>
Master of Business Administration (US\$ 7,650)	<input type="checkbox"/>
Master of Science in Environmental Health (US\$6,500)	<input type="checkbox"/>
Master of Science in Environmental Protection Management (US\$6,500)	<input type="checkbox"/>
Master of Science in Occupational Safety and Health (US\$ 6,500)	<input type="checkbox"/>
Master of Science in Sanitation (US\$6,500)	<input type="checkbox"/>
Master of Science in Infrastructure Development and Management (US\$ 6,500)	<input type="checkbox"/>
Master of Science in Sustainable Engineering Management (US\$ 6,500)	<input type="checkbox"/>
Master of Science in Sustainable Energy (US\$ 6,500)	<input type="checkbox"/>
Master of Science in Water Resources Management (US\$ 6,500)	<input type="checkbox"/>

Master of Technical and Vocational Education (US\$4,500)	<input type="checkbox"/>
Master of Arts in Media Studies (US\$5,500)	<input type="checkbox"/>
Master of Science in Occupational Safety and Health (US\$ 6,500)	<input type="checkbox"/>

3. ACADEMIC RECORD

UNIVERSITY/COLLEGE	Date of Attendance		Main Subjects	Qualification	Date of Award	Class of Award
	From	To				

4. PROFESSIONAL QUALIFICATIONS

UNIVERSITY/COLLEGE	Date of Attendance		Main Subjects	Qualification	Date of Award	Class of Award
	From	To				

Note: Applicants should attach certified copies of degree or equivalent and/or qualification certificates and, where available, a transcript of their academic record.

5. WORK EXPERIENCE

Please give details of your work experience with most recent first

Dates		Name of Organization	Position/Nature of work
From	To		

6. FINANCIAL SUPPORT

Who will pay your fees? Give the name of the institutions, etc, or put "self"

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7. MOTIVATION FOR APPLYING FOR THIS PROGRAMME

Explain why you want to pursue this Postgraduate Programme in not more than five hundred words.

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What do you feel you can contribute to this programme?

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What do you consider to be your most significant achievement to date? Why is it significant to you?

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Please give a frank impression of your main academic strengths and weaknesses.

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8. REFEREES

Please provide below the names, positions and addresses of two referees. (one academic and one employer)

Name:	Name:
Position:	Position:
Address:	Address:
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Email:.....	Email.....

9. I certify that the above information is correct and hereby apply for admission into the Malawi University of Business and Applied Sciences- MUBAS.

Signed..... Date:

(FOR GUIDANCE, PLEASE USE THE CHECK-LIST FOR THE REQUIRED DOCUMENTS ON THE LAST PAGE BEFORE SUBMITTING THIS FORM)

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This applicant was scrutinised by:

.....

I certify that:

(a) This candidate is offering as a qualification for entry:

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(b) I have/have not seen documentary evidence of all relevant qualifications.

(c) I have/have not received satisfactory references in respect of this applicant.

(d) I support/do not support this application for these reasons:

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Signature: Head of Department Date:

Approved/not approved by Dean of Faculty

Signature: Date:

Approved/not approved by Dean of Postgraduate Studies.

Signature: Date:

The completed form must be returned to:

E-mail: application-postgraduate@poly.ac.mw/admin-postgraduate@poly.ac.mw

Tel: +265(0) 1870 411 fax: 01 870 578

**CHECK LIST FOR THE REQUIRED ATTACHMENTS
AND
PLEASE ARRANGE THE DOCUMENTS IN THE ORDER BELOW**

PHD AND MPHIL APPLICATIONS	MASTERS APPLICATIONS
A Deposit slip for the application fee	A Deposit slip for the application fee
A completed postgraduate application form	A completed postgraduate application form
Academic transcripts of all previous university courses taken including percentage scores where necessary	Certified Academic Transcript
Certified copies of relevant certificates	Certified (by commissioners of oath) copies of relevant certificates
One (1) letter from academic referee at postgraduate level and One (1) professional reference letter.	One (1) academic reference letter and One (1) Professional reference letter.
An abstract of master’s research or dissertation (for PhD applicants only)	A detailed latest CV
A concept paper relating to the proposed research topic which should not be more than 5 pages long. The concept should contain; <ol style="list-style-type: none"> 1. Introduction 2. Problem statement 3. Research objective 4. Preliminary literature review 5. Methodology 6. references 	
Sample of academic writing i.e. publications, conference reports, etc which adhere to the broad conventions of academic publishing (i.e. contain an up-to-date review of relevant literature, a description of relevant research methods and an evaluation of results, etc.) and which identify the applicant as a significant contributor (maximum of 30 pages)	
A detailed latest CV	

ACCOUNT DETAILS FOR APPLICATION FEE

FOR MBA& PhD COM APPLICANTS ONLY

BANK NAME: NATIONAL BANK OF MALAWI
ACCOUNT NAME: POLYTECHNIC MBA
ACCOUNT NUMBER: **79 79 79**
BRANCH HELD: CHICHIRI SERVICE CENTRE

OTHER PROGRAMMES

NBM
 POLYTECHNIC REVENUE
73 74 61
 CHICHIRI SERVICE CENTRE